**Personal Assistant Required (Females preferred)**

|  |  |
| --- | --- |
| Job Title: | Personal Assistant |
| Job Reference: | SDS/TT/029 |
| Salary or Hourly Rate: | £9 per hour |
| Hours of Work: | 17 hours a week. Applicants welcome for both 17 hours and job-share. Shifts are Mon, Wed, Thur, Fri 3-6pm. Tue 3-8pm |
| Location of Work: | Crossgates |
| Contract Type: | Permanent.  |
| Qualifications Required: | Previous experience of working within the care sector. |
| Essential Requirements | Clean driving licence.  |
| PVG | A PVG (Protecting Vulnerable Groups) is desirable. |
| Closing date:  | **Friday 17 January 2020** |

**Role**

You will be required to assist a 38 year old woman with cerebral palsy who is fiercely independent, fun loving with a good sense of humour with meal preparation and beverages. You must have a sense of humour and be passionate about the job. You will be working in her home so applicants must be comfortable with this.

Applicants must have a caring attitude, be reliable with a positive and flexible approach to work. As the duties require flexibility the applicant should be local to the Crossgates area.

For further information and to obtain a copy of the application pack for this post please enquire within or alternatively email recruitment@sdsoptionsfife.org.uk quoting the reference number above.

To apply for this post please submit a copy of your application form by **Friday 17 January 2020**

**Email:** recruitment@sdsoptionsfife.org.uk

**Post:** SDS Options (Fife), DPHS Fife, Caledonia House, Pentland Park, Saltire Centre, Glenrothes, Fife, KY6 2AQ

**SDS Options Fife is advertising this vacancy on behalf of our client and are not the employer and cannot endorse any applicant and/or employer.**