**Personal Assistants Required**

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| Job Title: | Personal Assistant |
| Job Reference: | SDS/DD/08 |
| Salary or Hourly Rate: | £8.75 per hour |
| Hours of Work: | Pattern of shifts to be agreed between employer and PA team.  1.5hrs am (2:1 staffing), 0.5hrs lunch (1:1), 0.5hrs teatime (1:1), 1hr bedtime (2:1) |
| Location of Work: | 5 miles outside Newburgh / 8 miles Cupar |
| Contract Type: | 4 x Permanent  1 x Casual |
| Useful qualifications: | Previous experience of working within the care sector with a previous working knowledge of providing personal care.  Manual Handling training.  Training in Catheter Care. |
| Essential Requirements | A clean driving licence. |
| PVG | This role requires an enhanced check through PVG (Protecting Vulnerable Groups). |
| Closing date: | 15 March 2019 |

Duties to include the provision of personal care, support with meals, medication prompts, catheter care and hoisting.

Personal motivation to work as a carer is important. Lack of experience will not be a problem, as client can communicate needs clearly to carers.

Applicants must have a caring attitude, be reliable with a positive and flexible approach to work. As the duties require flexibility the applicant should be local to the Newburgh/Cupar area.

For further information and to obtain a copy of the application pack for this post please enquire within or alternatively email [recruitment@sdsoptionsfife.org.uk](mailto:recruitment@sdsoptionsfife.org.uk) quoting the reference number above.

To apply for this post please submit a copy of your application form by: 15 March 2019

**Email:** [recruitment@sdsoptionsfife.org.uk](mailto:recruitment@sdsoptionsfife.org.uk)

**Post:** SDS Options (Fife), West Shop, Law’s Close, 339 High Street, Kirkcaldy, KY1 1JN

**SDS Options Fife is advertising this vacancy on behalf of our client and are not the employer and cannot endorse any applicant and/or employer.**