**Personal Assistant Required**

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| Hours Per Week | 8 hours a week |
| Location | Charlestown, Fife |
| Hourly Rate | £9 |
| Essential Requirements | A clean driving licence. |
| PVG | This role requires an enhanced check through PVG (Protecting Vulnerable Groups). |
| Closing date: | Friday 10 May 2019. |
| Reference No | SDS/IB/015 |

Duties to include the provision of companionship, assisting in attending appointments, social activities and medication prompts.

Applicants must have a caring attitude, be reliable with a positive and flexible approach to work. As the duties require flexibility the applicant should be local to Charlestown and surrounding area.

For further information and to obtain a copy of the job description for this post please enquire within or alternatively email [recruitment@sdsoptionsfife.org.uk](mailto:recruitment@sdsoptionsfife.org.uk) quoting the reference number above.

To apply for this post please submit a copy of your CV with a covering letter by: Friday 10 May 2019

**Email:** [recruitment@sdsoptionsfife.org.uk](mailto:recruitment@sdsoptionsfife.org.uk)

**Post:** SDS Options (Fife), West Shop, Law’s Close, 339 High Street, Kirkcaldy, KY1 1JN

**SDS Options Fife is advertising this vacancy on behalf of our client and are not the employer and cannot endorse any applicant and/or employer.**