**Personal Assistant Required (Females preferred)**

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| Job Title: | Personal Assistant |
| Job Reference: | SDS/TT/029 |
| Salary or Hourly Rate: | £9 per hour |
| Hours of Work: | 17 hours a week.  Applicants welcome for both 17 hours and job-share.  Shifts are Mon, Wed, Thur, Fri 3-6pm. Tue 3-8pm |
| Location of Work: | Crossgates |
| Contract Type: | Permanent. |
| Qualifications Required: | Previous experience of working within the care sector. |
| Essential Requirements | Clean driving licence. |
| PVG | A PVG (Protecting Vulnerable Groups) is desirable. |
| Closing date: | **Friday 17 January 2020** |

**Role**

You will be required to assist a 38 year old woman with cerebral palsy who is fiercely independent, fun loving with a good sense of humour with meal preparation and beverages. You must have a sense of humour and be passionate about the job. You will be working in her home so applicants must be comfortable with this.

Applicants must have a caring attitude, be reliable with a positive and flexible approach to work. As the duties require flexibility the applicant should be local to the Crossgates area.

For further information and to obtain a copy of the application pack for this post please enquire within or alternatively email [recruitment@sdsoptionsfife.org.uk](mailto:recruitment@sdsoptionsfife.org.uk) quoting the reference number above.

To apply for this post please submit a copy of your application form by **Friday 17 January 2020**

**Email:** [recruitment@sdsoptionsfife.org.uk](mailto:recruitment@sdsoptionsfife.org.uk)

**Post:** SDS Options (Fife), DPHS Fife, Caledonia House, Pentland Park, Saltire Centre, Glenrothes, Fife, KY6 2AQ

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